

ISCD/Estt/11/2007/1576

Date: 31.07.2026

Auction Notice

Sealed tenders are invited in prescribed format from the intended bidders for auction of old office wooden and steel furniture in Institute campus with the following terms and conditions:

Sl No	Particulars	Qty	Minimum Bid Amount (per qty)	Total Bid amount
1.	Godrej T9 Double Drawer Table	7	₹ 11,000.00	₹ 77,000.00
2.	Godrej T9 Single Drawer Table	9	₹ 7,000.00	₹ 63,000.00
3.	Godrej Steel Office Double Drawer Table	2	₹ 4,000.00	₹ 8,000.00
4.	Computer Table Large	5	₹ 3,000.00	₹ 15,000.00
5.	Computer Table Small	6	₹ 2,000.00	₹ 12,000.00
6.	Wooden Office Table Large	2	₹ 2,000.00	₹ 4,000.00
7.	Office cum Computer Table	2	₹ 2,000.00	₹ 4,000.00
8.	3 (Three) Door Wooden Almirah	2	₹ 8,000.00	₹ 16,000.00
Total				₹ 1,99,000.00

Terms & Conditions:

1. The intending bidders will have to submit their bid in the prescribed format inscribing the words "**Auction of old office wooden and steel furniture in Institute campus**" along with name, address and phone number of the bidder on top of the cover.
2. The rate should be quoted in figures and words.
3. The minimum bid amount for each item is fixed as listed in the table above.
4. An amount of **₹. 1000/- (Rupees One Thousand)** only to be deposited through NEFT/RTGS/Demand Draft in favour of Omeo Kumar Das Institute of Social Change and Development as non-refundable Auction fees for auction and the original copy of the payment receipt of NEFT/RTGS is to be enclosed along with the quotation.
5. Earnest money deposit of **₹. 5000/- (Rupees Five Thousand)** only to be deposited through NEFT/RTGS/Demand Draft in favour of Omeo Kumar Das Institute of Social Change and Development which is refundable.
6. It will be the responsibility of bidder to lift the materials during office hours at their own cost within 7 (Seven) working days from the date of issue of the order.
7. The successful bidder shall have to deposit the total bid amount through NEFT/RTGS/Demand Draft in favour of Omeo Kumar Das Institute of Social Change and Development before lifting the materials and proof of deposit of money to be submitted to the Accounts section of the Institute.
8. Sealed Tenders need to be deposited in the **Tender Box** kept in the office from till **17-08-2026 up to 12.00 noon** and will be opened on the same day at **3.00 P.M.**



OMEO KUMAR DAS INSTITUTE OF SOCIAL CHANGE AND DEVELOPMENT

Tripura Road, Jayanagar, Beltola, Guwahati-781028, Assam, India

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9. To inspect the existing items regarding Auction as stated, the intended bidders may visit the Institute during office hours from **03-08-2026**.
10. No complain shall be entertained in case of non-completion of lifting of the materials and in that case Institute shall not be responsible in any case.
11. If the successful bidder is unable to deposit the bid amount then the second highest bidder will be allotted the work. However, in case of withdrawal by the bidder, the earnest deposit money will not be refunded.
12. The Institute has the right to cancel all or any of the tender if found not suitable, without showing any reason thereof.
13. Sealed tenders for auction may also be submitted through Registered/ Speed Post addressed to The Acting Director, Omeo Kumar Das Institute of Social Change and Development, Tripura Road, Jayanagar, Beltola, Guwahati-781028.
14. Intending bidders must submit GST, PAN and address proof.

(Saswati Choudhury)

Professor and Acting Director

Recent
passport size
photograph to
be pasted

FORMAT FOR SUBMISSION OF AUCTION BID

Auction of old office furniture, wooden wardrobe in Institute Campus

Name of Bidder:	
Address: (Copy of address proof to be enclosed)	
PAN (Copy to be enclosed)	
Mobile No:	
Auction Fee Particulars: (Copy to be enclosed)	Amount:
	In Words:
	NEFT/ RTGS/ Transaction Reference No:
	Demand Draft No. & Date:
EMD Fee Particulars: (Copy to be enclosed)	Issuing Bank:
	Amount:
	In Words:
	NEFT/ RTGS/ Transaction Reference No:
Demand Draft No. & Date:	
	Issuing Bank:
Bid Quoted:	Amount:
	In words:

Date of submission of Bid:

Place:



Signature of Bidder

Name: